

**GREENWOOD EDUCATION FOUNDATION****Grant Application for 2017-2018***Promoting Student Excellence in Greenwood Community Schools*

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**You are invited!** GEF is committed to enhancing educational opportunities through engagement and collaboration of the staff, parents, and the community to promote student excellence. We encourage you to complete this application to acquire funds for your creative and innovative efforts that contribute to student success. It's quick and easy.

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**ELIGIBILITY:**

- Any staff or administrator employed in the Greenwood Community School Corporation schools during the 2017-2018 school year is eligible to apply.
- Grant requests will be considered from \$500-\$1500. The Greenwood Education Foundation will award up to \$15,000 during the fall cycle and up to \$15,000 during the spring cycle.
- In each grant cycle, you may only apply for one grant as an individual or as one lead applicant in a collaborative grant. However, you may be a member of any number of collaborative grants.

**GEF GOALS:**

- Must impact positively for students, and/or
- Enhance educational opportunities, and/or
- Contribute directly to improved student achievement.

**SCORING:**

- Members of the GEF Grant Committee will score the grants.
- Proposals with the highest average scores will be presented to the full GEF Board of Directors for approval.
- References to individuals or schools will be deleted so the review will be completely anonymous.

**INSTRUCTIONS:**

- Please respond to all the areas highlighted in **BLUE** text below.
- Complete all sections using the space provided.
- This application can be no longer than two pages, excluding the instruction page. No attachments will be accepted.
- Do not use your name or school name in the title or proposal, except where it is requested.
- Be clear and concise. Proper grammar is expected.
- Discuss your proposal with your principal who will give you an approval number prior to submission.
- The completed proposal may be sent via email to [gef@gws.k12.in.us](mailto:gef@gws.k12.in.us) or dropped off in the administration office.
- For the Fall Grant Cycle, the GEF office must receive the proposal by 4pm on Thursday, September 28<sup>th</sup>, 2017.
- For the Spring Grant Cycle, the GEF office must receive the proposal by 4pm on Thursday, January 25<sup>th</sup>, 2018.

**SPECIAL CONSIDERATIONS:**

- Applicants will be notified whether their grant will or will not be funded on:
  - Monday, November 6<sup>th</sup>, 2017 for the Fall Grant Cycle
  - Monday March 5<sup>th</sup>, 2018 for the Spring Grant Cycle
- Grant monies will be paid to the extracurricular account of the grant recipient's school.
- Funded grantees must complete their activities and submit final reports by:
  - Fall Grant Cycle: June 15<sup>th</sup>, 2018
  - Spring Grant Cycle: January 18<sup>th</sup>, 2019
- Failure to submit final reports by the specified dates will result in loss of grant eligibility for two consecutive grant cycles.
- GEF cannot guarantee grants will be funded for multiple years.

Name of Applicant:

School:

Principal:

Approval Number (obtain from principal):

Grant Title:

GRANT TITLE:

1. Write a 6-10 word sentence describing the educational or personal impact your grant will have on students. More than one sentence is not acceptable. (A statement that can be used when talking with potential donors.)
2. Project Description. Please provide a brief description of the goals being addressed in your proposal and provide an estimate of how many students will benefit.
3. What issue(s) in your classroom/building has caused this need for funding? (Why?)
4. Project Evaluation. What measures will help you determine effectiveness? Be specific.
5. Costs. Please provide a budget summary of the project including items, cost and purchasing source(s).

## Grant Rubric 2016-2017

 Grant # \_\_\_\_\_  
 Internal Use Only

		POINTS
<b>Question #1</b>	Sentence contains more/less than 6-10 words and lacks inspiring outlook for grant effectiveness. (0-2 pts)	
	Sentence contains more/less than 6-10 words and indicates potential effectiveness, but lacks enthusiasm (3-4 pts)	
	Sentence contains 6-10 words and clearly and effectively shows positive impact of grant on students (5 pts)	
	<b>Question # 1 total</b>	
<b>Question #2</b>	Goals are inadequately defined or impact too few students (0-5 pts)	
	Goals are defined and/or the number of affected students is adequate (6-10 pts)	
	Goals are clearly defined and/or the number of affected students is impressive (11-15 pts)	
	<b>Question #2 total</b>	
<b>Question #3</b>	Proposal does not explain why the request was made (0-5 pts)	
	Proposal gives a brief explanation for the request (6-10 pts)	
	Proposal gives detailed explanation for the request (11-15 pts)	
	<b>Question #3 total</b>	
<b>Question #4</b>	Proposal does not include or has poorly defined evaluation component (0-3 pts)	
	Proposal has an evaluation component that generally applies to the request (4-7 pts)	
	Proposal has detailed evaluation component that will indicate the project's effectiveness (8-10 pts)	
	<b>Question #4 total</b>	
<b>Question #5</b>	Proposal does not include any cost information (0 pts)	
	Proposal includes minimal to some cost information (1-4 pts)	
	Proposal includes all cost information in a clear manner (5 pts)	
	<b>Question # 5 total</b>	
	<b>Q#1 Total + Q#2 total + Q#3 total + Q#4 total + Q#5 total =</b>	
	<b>Total Possible</b>	<b>50</b>